

**DRAFT Minutes of the meeting of the Maresfield Parish NDP/CLP Steering Group
held on Monday 26th June 2017 in the Parish Office, Nutley, at 7.30pm.**

Present: Cllr M Craddock (Chairman), Cllr Ms G Hallin, Cllr D Watson, Cllr Mrs L Reeves, Mr R Smith, Mr A Foskett, Mr F Taylor, Mrs M Turner, Clerk A Allen.

- A. Public session** – No members of the public were present.
1. **Apologies for absence** – Mrs C Shaw.
 2. **Declarations of interests** – None.
 3. **To approve the minutes of the meeting held on 4th May 2017** - It was resolved to adopt the minutes as a true record of the meeting.
 4. **Matters arising from these minutes not covered under this agenda** – Mr Taylor noted that a meeting with Mr Aidan Farrell had taken place and that Mr Farrell was willing to help with the Draft NDP and that he will be able to make a very useful contribution.
 5. **To discuss the current position regarding the Draft Plan:-**
 - I. **Employment of a Planning Consultant – report from the meeting with Richard Eastham held on the 22nd June 2017 and any actions arising** – The Chairman and Mr Taylor reported on this meeting; the following points were noted and discussed:-
 - Mr Eastham is very knowledgeable in the NDP area and has done a lot of work with Councils in Kent & East Sussex.
 - Mr Eastham will be able to take the Steering Group's final Draft NDP and ensure that is 'fit for purpose' prior to its submission to WDC.
 - Mr Eastham has already given some early general advice and guidance and he will produce some pointers to help with the 'drafting day' on the 7th July 2017; all free of charge.
 - The Chairman stated that he would be willing to recommend the appointment of Mr Eastham at the appropriate stage; prior to which the Clerk will discuss Mr Eastham's engagement terms and charges.
 - II. **Project Plan – Review, update and progression of Tasks – preparation and arrangements for the 'drafting day' on the 7th July 2017** – The recently received planning application to provide 25 dwellings and a nursery/community facility on the Straight Half Mile (NDP Site F) was discussed; the following points were noted:-
 - The reasoning to conclude that there would be no additional impact from vehicle movements.
 - The effect of a new 52/7 nursery on existing related facilities in the Parish.
 - The WDC position with regard to its Core Strategy, emerging Local Plan, Habitats Regulations, five-year land supply and recent planning application appeals.
 - Approach and considerations for the special meeting of the Parish Council's Planning Committee, to be held on the 13th July 2017.
 - The need to gauge public opinion.
- The arrangements for the 'drafting day' on the 7th July 2017 were discussed. It was noted that the content of the Draft NDP would have to be updated 'live' with people split into smaller groups if necessary. General advice received from Mr Eastham was for simpler language, more pictures and diagrams and the repositioning of some of the sections in the Plan.
- 6. Date of next meeting – Monday 24th July 2017.**

There being no further business, the meeting closed at 20:35.