

MARESFIELD PARISH COUNCIL

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY AND FAIRWARP



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Web site www.maresfieldparish.org.uk

Parish Clerk

30th May 2018

Committee Members are summoned to attend a meeting of the Maresfield Parish Council Environment Committee to be held on Tuesday 5th June 2018 at 7.30pm in the Parish Office, Nutley.

Penny Handley

Committee Chair

AGENDA

Members of the public are welcome to attend and to address questions to Councillors before the commencement of the meeting. Please notify the Clerk in advance so that any necessary arrangements can be made.

1. Public session.
2. Apologies for absence.
3. Declarations of interest.
4. Appointment of Vice Chairman
5. Minutes of previous meeting – 6th March 2018:-
 - 5.1 Adoption.
 - 5.2 Matters arising from these minutes not covered elsewhere on the Agenda.
6. Trees & Hedges:-
 - 6.1 Contact with ESCC re The Lodge Maresfield Park
7. Play Areas – inspections, maintenance & development: -
 - 7.1 Fords Green Play Area.
 - 7.2 Maresfield Recreation Ground.
 - 7.3 Parklands Maresfield.
 - 7.3.1 PPA maintenance.
 - 7.3.2 PPA development project proposals.
 - 7.4 Fairwarp Village Green.
8. Civil Emergency matters.
9. Footpaths.
10. Roads & Pavements.
11. Communications items:-
 - 11.1 Replacement of Fairwarp Village Notice Board
12. Grass Cutting
13. Items for next SSLR Meeting (date to be advised)
14. Date of next meeting – Tuesday 4th September 2018.

DRAFT Minutes of a meeting of Maresfield Parish Council's Environment Committee held on Tuesday 6th March 2018 at 7.30 pm in the Parish Office, Nutley.

Present: Cllr Mrs L Reeves (Chairman), Cllr A. Strevens, Cllr Mrs L Stevens-Smith, Asst Clerk C Arnold.

1. Public session – No members of the public were present.
2. Apologies for absence - Cllr R Taylor, Cllr Mrs P Handley, Cllr D Watson
3. Declarations of interest - None.
4. Minutes of previous meeting – 5th December 2017:-
 - 4.1 Adoption – It was resolved to adopt the minutes as a true record.
 - 4.2 Matters arising from these minutes not covered elsewhere on the Agenda –The Asst Clerk reported that the shelving was due to be fitted in the Telephone box High Street Nutley.
5. Trees & Hedges CA reported that an overgrown hedge in Straight Half Mile Maresfield belonging to The Lodge Maresfield Park. An advisory letter was delivered to the address but no action has been taken. Further attempts were made to contact the owners. The previous managing agents have changed. ESCC Highways will be notified requesting they cut the hedge.
6. Play Areas – inspections, maintenance & development: -
 - 6.1 Fords Green Play Area – LR noted the Wicksteed report and asked that Dan Tester repairs both springer horses for timber decay and repair or replace as necessary and repairs or adjusts on the pedestrian gates as dogs appear to be entering the play area and it was asked if he can carry out the repair the holes in the roundabout safety surface.
 - 6.2 Maresfield Recreation Ground –
LR noted the Wicksteed report and asked that the damaged seat harness is replaced and that the operators sign is replaced and that the seat erosion is examined and the erosion at the gate. Asst Clerk to request a quote from Simon Young.
 - 6.3 Parklands Maresfield:-
 - 6.3.1 PPA maintenance – LR noted the Wicksteed report and WDC have agreed to repair the loose fence. The hydraulic arm requires adjustment or replacing on the gate. LS-S stated that she had removed the rope, the goal nets will be replaced weather permitting. The wooden slats were discussed and they will be removed and re-filled. CA reported that WDC housing were asked to repair their fence at 49 parklands in November 2017. It has not been done, LS-S stated the house may be unoccupied, a further request was made. In the interim Hazard tape will be purchased to alert park users to a potential hazard. LR asked that Simon Young deal with these matters.
 - 6.3.2 PPA development – LS-S stated that there had been no one has come forward to assist. However, there were funds available in the Residents association fund.

- 6.4 Fairwarp Village Green – LR noted the Wicksteed report and stated that the Fairwarp play area is managed locally.
7. Civil Emergency matters – The Asst. Clerk reported that the power unit needed to start up the generator needed a new 12v battery, the cost for a replacement is £76. Cllr Strevens asked if a cheaper version could be found. The Asst Clerk stated he would find out. It was agreed that if a cheaper alternative was not suitable then this purchase could go ahead. The Community Resilience on-line questionnaire still had only 13 responses from members of the community. Cllr Mrs Reeves asked if it could be reiterated in the Parish magazines. Cllr Stevens-Smith suggested that a register could be taken to the Village fetes inviting people to sign up with any skills or equipment they could offer in the event of a major incident or emergency.
8. Footpaths – No specific items to report
9. Roads & Pavements – AS reported that he had noticed a blocked drain in Straight Half Mile opposite the Tyre Centre
10. Communications items – None
11. Date of next meeting – Tuesday 5th June 2018.

There being no further business, the meeting closed at 20:30

Introduction to Inspections

Our Safety Inspectors are registered with the RPII (Register of Play Inspectors International) to their annual level and qualified to BTEC Level 3 advanced Playground Operation & Inspection. In addition to this they are also CRB checked and will carry their RPII identification with them. Authentic inspection reports will show the inspector's personal RPII seal.

Unless otherwise instructed the playground equipment will have been assessed in accordance with BS EN 1176:2008 Playground Equipment.

The European standard was originally published on 1st January 1999 when the existing standards, BS5696, were withdrawn, and was revised in 2008. Equipment installed prior to 1 June 2009 may fail to meet BS EN 1176 in a number of areas. This does not mean that the equipment has become dangerous or that remedial action is required, provided that the equipment met the requirements of previous standards, i.e. BS EN 1176:1998, BS 5696/DIN. As an example, the majority of chains which were installed prior to the advent of EN 1176 will fail in relation to the gap in the links being in excess of 8.6mm. These chains need only be replaced when they are broken or worn, with new chains that meet the new standard requirements, however it would not be an issue requiring immediate action.

The risk criteria we apply in our inspection reports are as follows:-

Very Low – No remedial action is required

Low - Items are considered safe for use and require monitoring only as part of your regular inspection procedures.

Medium – Items require appropriate action within resources and individual site assessment. The equipment should be safe for use, but you must consider this in relation to your detailed knowledge of the site.

Medium High – Safe for continued use but remedial action should be planned or implemented within three months but again to be considered in respect to your detailed knowledge of the site.

High – Items require urgent action. The equipment should be immobilised or removed until repairs are carried out.

Where any compliance failures occur, these are briefly noted and a risk assessment made of the failure. Where we believe action is required, this is indicated in more detail and identified as a medium or high risk. In rare cases where an item is likely to result in major injury or death, the operator or appropriate representative will be notified from the site by telephone.

Where present, multi sports facilities and wheeled sports facilities and outdoor gym equipment will also be inspected and each area will be charged as a separate area.

Multi-Sports facilities will be inspected to BS EN 15312:2007.



Wheeled Sports facilities will be inspected to BS EN 14974:2006+A1: 210 (design recommendations relating to roller-sports equipment for use of in-line skates, roller skates, skateboards or similar sports, as well as BMX cycles, the standard refers to manufactured structures and does not include specific requirements for BMX tracks; inspections of such facilities will be based on observation and risk assessment). Note EN14974:2006+A1:2010 has been published and fully supersedes EN14974:2006 from 1st February 2011.

In both cases items installed prior to the publish date of the appropriate standard will be assessed accordingly, as with BS EN 1176 the standards are neither mandatory nor retrospective.

Outdoor Gym Equipment will be inspected to EN16630. It should be noted that outdoor gym equipment is not play equipment and should not be regarded as such. EN16630 recommends user restriction to youths and adults over 1.4m tall. Scaled down versions of outdoor gym equipment intended for use by children does not conform to and therefore cannot be inspected to this standard.

Where there are items on site that are not covered by any specific BS EN standard then common sense approach will be taken.

The standards stated are neither mandatory nor retrospective.

Wicksteed inspections cover:

- Site safety
- Suitability and conditions of ancillary items including fencing
- Standard compliance, suitability and condition of equipment
- Dimensional compliance, suitability and condition of surfacing

Wicksteed inspections are visual non-dismantling inspections carried out from surface level to a maximum of 3.0m. Inspection of structural parts and fixings above this height will require specialist access equipment (scaffolding, cherry picker, etc) and this is not included within the Wicksteed Inspection. As with vehicle M.O.T. tests, they are only an indication of the state of the equipment at the time of the inspection. Where removal of parts is felt to be necessary for assessment, this will be indicated, but not undertaken unless specifically arranged prior to the inspection.



Wearing of shackle pins and bushes on swings is difficult to detect with non-dismantling inspections. Checks to identify dry bearings and excessive movement in the 'D' shackle can often identify serious defects. But it does not preclude the possibility of shackle pin failure in rare circumstances. It is recommended that random inspections by removal of the 'D' shackle and pin is carried out as a regular part of your routine maintenance (note:- some types of shackles cannot be re-fitted once removed, typically those where the shackle pin is secured with a security pin through both shackle & pin, once removed, this type of shackle should be replaced with new).

Surfacing has been assessed in terms of the area covered and its condition or security. For items with no protective surfacing and with a fall height in excess of 600mm, you should consider the installation of an impact attenuating surface. It should also be noted that EN 1176 UK national standard allows well-maintained grass for fall heights of up to 1.5m. However, bear in mind that the impact absorbency of such a surface is dependent upon the condition of the grass and the soil and root structure beneath. If it becomes worn it is likely that its performance will be significantly reduced. Wear pads should be considered in areas of high usage i.e. slide run-out, fireman's poles, central arc of swings. Where wet pour repairs are quoted it must be noted that the colour will differ in shades to the existing surface.

Continuous rubber surfaces (wet pour) and rubber tiles can be affected by climatic variation; hot weather can cause materials to shrink which could result in gaps at joints or around the edges, excessive gaps (20mm+) or raised edges could create trip hazards; during cold or wet weather the materials may expand. Wet pour edges can be cut back by approximately 100mm and infilled with new material. The gaps at tile joints can be filled using a rubber crumb mixture, however, this should be considered as a short-term solution and ultimately a full surface upgrade may be required. It should be noted that where gaps between tiles are in-filled the material may become loose as the tiles continue to shrink and expand with climatic change – these areas may be prone to vandalism. We can therefore offer no guarantees on the longevity of any infilling that may be carried out.

Surface materials are normally bordered by timber or concrete edging, these need to be maintained in good condition to prevent tile migration and to protect surfacing edges. In addition, where set into a grass surface, regular grounds maintenance is essential to combat erosion and reduce potential trip hazards and reduce impact attenuation (protection from head injuries) that may be created by exposed or raised surface edges.

Loose fill impact surfaces (bark, wood chip, sand, etc) and their retention edges need to be maintained to ensure that adequate impact protection is provided within the equipment falling spaces. Regular raking of loose fill materials is recommended to maintain even distribution and to remove hazardous objects that may be concealed within the loose fill material (loose fill impact surfaces are not recommended around or below moving equipment such as swings or roundabouts).



Tarmac and concrete are not recommended for use under any playground equipment from which falls are possible, irrespective of the fall height. A risk assessment will be given in the report where necessary.

There can be problems with assessing ground decay of supports where synthetic surface has been installed. Wicksteed takes care to check ground decay and corrosion in supports in so far as they are able, but this cannot be done conclusively without removal or destruction of the surface, which is not something we would undertake.

Where a maintenance inspection has been ordered this comprises of the visual non-dismantling inspection and also the tightening, where possible, of any fixings and greasing of bearings as necessary. In some instances it may not be possible to tighten fixings or grease inaccessible bearings – in these cases it will be noted on the report and any necessary further action advised.

In order to provide economic reports, standard wording is used for most common standards failures. Wicksteed inspectors also work using previous year's reports. Please note that where there have been very few changes to the site, the current report may be similar to the previous years report.

When we are quoting for repainting the specification is to rub down metalwork as required, apply one coat of undercoat and one coat of gloss.

Natural Play is becoming a more important part of play provision. By its very nature natural play is non-prescriptive and therefore there are no written standards applicable so in quantifying the safety of the items you have to rely upon risk assessment. The means by which we will assess the elements of natural play on site will be by means of a risk assessment as required under the Health and Safety at Work Act. This will inevitably be subjective and it is therefore necessary for the end user/operator to satisfy themselves that the criteria used fit within the play operators play strategy. To this end the risk assessment being carried out by Wicksteed will be an indicative assessment which can form part of the overall risk assessment for the site. All natural play elements will be assessed visually however BS EN1176 will be applied where appropriate i.e. head & neck entrapments, dimensions of ends of tunnels.


For more information of Natural Play and managing the associated risk please refer to the publication "Managing Risk in Play Provision:Implementation Guide". This has been published by the Department for Children, Schools and Families and free copies are available from www.teachernet.gov.uk/publications The search reference for this is 00942-2008. There is also a publication called "Nature Play :Maintenance Guide" ISBN:978-1-905818-53-2. This is published by NCB on behalf of Play England. Their website is www.ncb.org.uk.



If you have ordered a detailed analysis of risk please be advised that it is the responsibility of the operator of the site to complete sheets 1 to 3 inclusive. We are unable to complete this for you as the information required is from your own knowledge of the site.

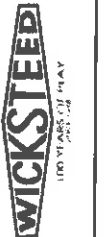
Revision 11.1.18





Certified Inspection Report For:		MARESFIELD PARISH COUNCIL (PARISH OFFICE) SOCIAL CLUB BUILDING, OAKWOOD PARK HIGH STREET, NUTLEY, EAST SUSSEX TN22 3NA		Contact: TONY ALLEN Tel: 01825-714555 Mobile: E-mail: clerk@maresfieldparish.org.uk Order No: 335497	Site Address: FORDS GREEN PLAY AREA (Opp Nutley Arms Public House) NUTLEY TN22 3LJ		SHEET 1 of 2		
DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL	
TRADITIONAL LINK NON-BUMP SEE-SAW ON WOOD CHIPPINGS	WICKSTEED 1978	L	Satisfactory condition.					£0.00	
FREE STANDING SLIDE LOW ON WOOD CHIPPINGS	WICKSTEED	L	Fails BS EN 1176 Head & Torso Probe Test at the stair rails/side Barriers (ref BS EN 1176 Part 1 Section 4.2.7.2) No action required at present recommend monitor.						
		L	Fails BS EN 1176 Step criteria (ref BS EN 1176 Part 1 Section 4.2.9.2) at the access stairs. No action required at present recommend monitor.						
		L	Design creates a hard object/trip hazard within the falling space of the equipment, no resolution possible - monitor.						
		L	rails/side Barriers (ref BS EN 1176 Part 1 Section 4.2.7.2)						
FREE STANDING SLIDE HIGH ON WOOD CHIPPINGS	S H & CO	L	Monitor condition of timber for splits/decay.						
		L	Fails BS EN 1176 Head & Torso Probe Test at the stair rails/side Barriers (ref BS EN 1176 Part 1 Section 4.2.7.2)						
		L	No action required at present recommend monitor.						
		L	Fails BS EN 1176 Step criteria (ref BS EN 1176 Part 1 Section 4.2.9.2) at the access stairs, monitor.						
		L	Fails Lateral protection horizontal rails (sides) (ref BS EN 1176 Part 3 section 4.3.4) recommend monitor.						
		L	Design creates a hard object/trip hazard within the falling space of the equipment, no resolution possible monitor.						
		L	Fails Toggle Test at top of Slide Chute. (BS EN 1176 Part 1: 2017 Sec 4.2.7.3) monitor.						
SPRINGER HORSE No: 1 ON WOOD CHIPPINGS	LAPPSET	L	Handholds and Foot Supports project beyond the face of BS EN ring gauge recommend monitor.						
		L	Movement in ground fixing of unit recommend repair.						
SPRINGER HORSE No: 2 ON WOOD CHIPPINGS	LAPPSET	L	Handholds and Foot Supports project beyond the face of BS EN ring gauge recommend monitor.						
		L	Movement in ground fixing of unit recommend repair.						
 <small>100 YEARS OF HISTORY</small>				Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk		INSPECTED BY: M. ALLBRIGHT DATE: 16/05/2018		PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered see sheet 2	
							£0.00 £0.00 £0.00		

The original manufacturers are no longer trading.

Continues on next sheet....

Certified Inspection Report For:		MARESFIELD PARISH COUNCIL (PARISH OFFICE) SOCIAL CLUB BUILDING, OAKWOOD PARK HIGH STREET, NUTLEY, EAST SUSSEX TN22 3NA		Contact: TONY ALLEN Tel: 01825-714555 Mobile: E-mail: clerk@maresfieldparish.org.uk Order No: 335497	Site Address: FORDS GREEN PLAY AREA (Opp Nutley Arms Public House) NUTLEY TN22 3LJ		SHEET 2 of 2	
DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL
CROWS NEST CLIMBER ON WOOD CHIPPINGS	WICKSTEED	L	Falls Head & Torso Probe Test at areas of the frame (ref BS EN 1176 2017 Section 4.2.7.2) recommend monitor.	1	6130.201	Customer will Contact Manufacturer-Installer		
ROUNDABOUT ON GREEN/BLACK WET POUR	PARK LEISURE 2015	L M	Lateral movement in bearing monitor Cracks/holes in safety surface recommend repair area 500mm x 500mm	1		Top layer Repair Kit - (TLRK) Black Labour cost to repair wet pour as detailed and replace parts to swing detailed below	£56.00 £360.00	£56.00 £360.00
2.5m 2 BAY TRADITIONAL SWING 2 x CRADLE 2 x FLAT SEATS ON WOOD CHIPPINGS	WICKSTEED	L	Insufficient clearance between seat positions and frame (BS EN 1176 Part 2: 2017 Sec 4.4.1) No action required at present recommend monitor. The displacement of wood chippings under swing seats will reduce the impact attenuation properties, it requires checking on a daily basis recommend consider alternative surfacing under swings.	1	5901-048	Single Tier Rubber Cradle Seat	£125.00	£125.00
		MH	One cradle seat damaged bushes worn on same chains recommend replacing.	2	4064-007	Small Shackles, Bolt & Pin	£6.00	£12.00
		L	Monitor wear on chains & corrosion on cradle seat nuts.	2	2511-010	Ct10 Oilite Bush	£1.30	£2.60
LITTER BINS	UNKNOWN		Satisfactory condition.					
SEATS x 2	UNKNOWN	L	Tighten ground fixings on one smooth siats on other.					
FENCE	UNKNOWN	L	Monitor slat/post decay and loose mesh for hazards, repair as required.					
PEDESTRIAN GATES x 2	UNKNOWN	M	Recommend gates adjusted as part of your regular maintenance programme, to ensure gate fully closes. Access by dogs is not physically prevented and routine inspection should include monitoring and removal of animal faeces.					
OPERATORS SIGN	UNKNOWN	M	Field gate slam post loose top fixing sheared replace.					
GENERAL	UNKNOWN	M	Satisfactory condition. Recommend damaged lighting units removed or replaced to avoid hazards.					
 Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk				INSPECTED BY: M-ALLBRIGHT DATE: 16/05/2018		PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered TOTAL COST EXCLUDING VAT		£195.60 £0.00 £195.60 £360.00 £555.60






Certified Inspection Report For: MARESFIELD PARISH COUNCIL (PARISH OFFICE) SOCIAL CLUB BUILDING, OAKWOOD PARK HIGH STREET, NUTLEY, EAST SUSSEX TN22 3NA		Contact: TONY ALLEN Tel: 01825-714555 Mobile: E-mail: clerk@maresfieldparish.org.uk Order No: 335497		Site Address: THE RECREATION GROUND HIGH STREET MARESFIELD		SHEET 1 of 1			
DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL	
ROUNDABOUT INCLUSIVE ON GREEN ECOTUMBLE	PLAYDALE 2016	L	Centre pole seat bracket not flush gap at top repair.			Refer to Manufacturer Installer.		£0.00	
SPRINGER SEE-SAW ON GREEN ECOTUMBLE	PLAYDALE 2016		Satisfactory condition.						
JUNIOR MULTIPLAY UNIT ON GREEN ECOTUMBLE	PLAYDALE 2016	M	Slide barrier top r/hand fixing loose tighten.						
2.5m 2 BAY SWING 2 x FLAT 1 x CRADLE 1 x SPECIAL SEATS ON GREEN ECOTUMBLE	PLAYDALE 2016	MH L L	Seat harness damaged recommend repair/replace. Monitor entanglement hazards on ropes of inclusive seat. Monitor wear to front ropes on inclusive seat.						
SENIOR MULTIPLAY UNIT ON GREEN ECOTUMBLE	PLAYDALE 2016		Satisfactory condition.						
LITTER BIN (OUTSIDE AREA)	UNKNOWN		Satisfactory condition.						
PICNIC TABLE	UNKNOWN		Satisfactory condition.						
SEAT	UNKNOWN	M	Erosion bricks/concrete on show recommend repair.						
GATED ENCLOSURE AREA	PLAYDALE 2016	L	Recommend excess threads on gate/posts are cut back or capped, maximum length of 8mm & 3mm radius to reduce snagging hazards. (BS EN 1176 Part 1: 2017 Sec 4.2.5) One gate not fully closing recommend adjusting. Erosion at gate recommend repair. Outside mesh retainer strip fixings missing replace						
OPERATORS SIGN		M	The provision of a sign (pictogram) recommended giving the following information: a) General emergency telephone number (999 or 112) b) Telephone number to contact maintenance personnel c) Name of the playground d) Address of the playground e) Other relevant local information, if applicable (ref: BS EN 1176-7:2017 clause 8.2.4)						
									
				Wicks Steep Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wickssteep.co.uk		INDICATION OF RISK RATING ASSESSMENT MEDIUM HIGH & HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY: M.ALLBRIGHT DATE: 16/05/2018	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered TOTAL COST EXCLUDING VAT
								£0.00 £0.00 £0.00 £0.00 £0.00	


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DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL	
AREA 1: BOULDERS x 3	UNKNOWN		Satisfactory condition.					£0.00	
EMBANKMENT WIDE SLIDE ON GRASS/SAFETY GRASS	KOMPAN 2010	L	Recommend ground maintenance remove weeds repair ground erosion areas as required, monitor timber post wear.						
BOULDERS x 3	UNKNOWN		Satisfactory condition.						
RICKETY BRIDGE ON SAFETY GRASS	UNKNOWN	L	Blocks slide on ropes create pinch/fall hazards monitor.			Refer to Manufacturer for Guidance			
BOULDERS x 3 ON GRASS	UNKNOWN		Satisfactory condition.						
2.5m 1 BAY SWING METAL 1 x BASKET SEAT ON SAFETY GRASS	A E EVANS 2007	L	Top bar fixing caps damaged/missing recommend replace.						
BENCHES x 1	UNKNOWN		Satisfactory condition.						
BOULDERS x 7	UNKNOWN		Satisfactory condition.						
LITTER BINS x 1	UNKNOWN		Satisfactory condition.						
PICNIC TABLE x 1	UNKNOWN	L	Monitor hole/decay in one seat and table slat.						
FENCE	UNKNOWN		Satisfactory condition.						
PEDESTRIAN GATE	UNKNOWN	M	Recommend adjust damper to ease opening, very stiff, a closing speed of between 5-8 secs is recommended, (BS EN 1176 Part 1: 2017 Sec 4.2.7.6)						
VEHICLE GATE	UNKNOWN		Satisfactory condition.						
OPERATORS SIGNS	UNKNOWN	M	Recommend excess threads on sign are cut back or caped, maximum length of 8mm & 3mm radius to reduce snagging hazards. (BS EN 1176 Part 1: 2008 Sec 4.2.5)						
Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk				INDICATION OF RISK RATING ASSESSMENT MEDIUM HIGH & HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY: M.ALLBRIGHT DATE: 16/05/2018	PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. ESTIMATE TO FIT PARTS (E&O.E.)		£0.00 £0.00 £0.00 £0.00



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DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL
AREA 2: MULTISPORT BALLCOURT ON GRASS	KOMPAN 2010	M	Inspected to the requirements and recommendations of BS EN 15312: 2007 + A1: 2010 relating to Free access multi-sports equipment. Monitor wear/damage to football goal nets and areas of ground erosion recommend repair as required. Bottom goal mesh retaining strip damaged recommend repair					
OPERATORS SIGNS	UNKNOWN	M	Recommend excess threads on sign are cut back or capped, maximum length of 8mm & 3mm radius to reduce snagging hazards. (BS EN 1176 Part 1: 2008 Sec 4.2.5)					
MIMI BIKE TRACK ON GRAVEL	KOMPAN 2010	L	Layout of circuit could create collision hazards to users of ball court area and main play area as track runs down the side of both areas, monitor nettle/bramble growth. Bottom track mesh retaining strip damaged recommend repair					
TREE TRUNKS	UNKNOWN	M	Satisfactory condition.					
LITTER BINS	UNKNOWN	L	This area lacks litter facilities bins in play area.					
FENCE	UNKNOWN	M	Neighbouring fencing leaning into area also damaged areas recommend repair					
OPERATORS SIGNS	UNKNOWN		Satisfactory condition.					
 Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk					PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. ESTIMATE TO FIT PARTS TOTAL COST EXCLUDING VAT		£0.00 £0.00 £0.00 £0.00	
INDICATION OF RISK RATING ASSESSMENT MEDIUM HIGH & HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes				INSPECTED BY: M-ALLBRIGHT DATE: 16/05/2018		(E&O.E.)		

Certified Inspection Report For: MARESFIELD PARISH COUNCIL (PARISH OFFICE) SOCIAL CLUB BUILDING, OAKWOOD PARK HIGH STREET, NUTLEY, EAST SUSSEX TN22 3NA		Contact: TONY ALLEN Tel: 01825-714555 Mobile: E-mail: clerk@maresfieldparish.org.uk Order No: 335497		Site Address: FAIRWARP VILLAGE GREEN THE STREET FAIRWARP		SHEET 1 of 2		
DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL
2.3m 1 BAY LOGWORLD SWING 2 x FLAT SEATS ON SAFETY BARK	WICKSTEED	L	Excess links passed through Key Link at top of swing chain manufacturer recommends that 2 links only pass through Key Link, to reduce entrapment risk recommend excess links removed. Monitor shackle/bush wear, tighten top bar chain supports.	5	3720-111	Woodland Step Tread 500 x 155mm	£35.00	£175.00
ROTA-RIDER ON BLACK SAFETY TILES	WICKSTEED	M	There is evidence of Algae/bark debris on the surface area, this should be removed to help prevent slip/trip/fall hazards it can swept on a regular basis or be removed with the use of a Pressure Washer with a mild detergent solution, ensure adequate distance kept when cleaning so not to damage surface. Reports from parents of children slipping over 08/08/2017	10	2114-027	M10 x 80 Coach Screw	£1.10	£11.00
COBRA SEE-SAW ON SAFETY BARK	WICKSTEED	M	Centre stanchion fixings loose recommend tighten.	10	2215-508	M10 Washer	£0.45	£4.50
MULTIPLAY WOODLAND ON SAFETY BARK	WICKSTEED	M	Delaminating/decay/wear at deck & stair tread edges, recommend smooth down areas on stairs. Tighten barrier rail top fixings on pole side of unit. Monitor wear on top edge of climbing wall Monitor wear to net at joints.	10	2611-033	Plastic Dome Cap And Base - Green	£0.90	£9.00
		L		1	3720-234	Woodland Replacement Deck 1070 x 980mm 2	£275.00	£275.00
		L		1	3720-233	Woodland Replacement Deck 1070mm Sq. 4 Nd	£275.00	£275.00
		L		12	2111-142	6 x 60 Csk Torx Woodscrew	£1.10	£13.20
		L		4	2611-029	Plastic Dome Cap And Base - Yellow Labour cost to fit above parts including tightening the barrier fixings	£0.90	£3.60
2.3m 1 BAY LOGWORLD SWING 2 x CRADLE SEATS ON SAFETY BARK	WICKSTEED	M	Excess links passed through Key Link at top of swing chain manufacturer recommends that 2 links only pass through Key Link, to reduce entrapment risk recommend excess links removed. Side frame infill panel screws loose recommend tighten. Swing shackle top bar fixings twisted recommend reset. Monitor corrosion on seat nuts. Monitor wear/corrosion on seats. Monitor decay below ground in uprights.					
 Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01538 517 028 www.wicksteed.co.uk		MH/H M V/L	INDICATION OF RISK RATING ASSESSMENT MEDIUM HIGH & HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes					
						Continues on next sheet...		
						PARTS SUB TOTAL		£766.30
						BALANCE C / FORWARD		£0.00
						PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.)		£766.30
						ESTIMATE TO FIT PARTS * Based on all works ordered		£360.00
						INSPECTED BY: M-ALLBRIGHT DATE: 16/05/2018		

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MARESFIELD PARISH COUNCIL (PARISH OFFICE) SOCIAL CLUB BUILDING, OAKWOOD PARK HIGH STREET, NUTLEY, EAST SUSSEX TN22 3NA	DESCRIPTION OF PRODUCTS INSPECTED	MAKER & YEAR	RISK RATING	INSPECTION COMMENTS	QTY.	PRODUCT CODE	DESCRIPTION OF PARTS REQUIRED	UNIT PRICE	TOTAL
SPRINGER BIKE ON SAFETY BARK	KOMPAN	L	Foot rests fail BS EN 1176 Ring Gauge Test (Ref BS EN 1176:2017 Part 6 Section 4.7) Monitor. Monitor wear at edge of seat smooth areas.						
SPRINGER HORSE	KOMPAN	M	Decay in seat slat repair or replace.						
SAFETY BARK AREAS	UNKNOWN	M	Monitor and maintain the bark depth at a minimum 300mm remove weed and grass growth and deep rake regularly to ensure an even distribution and removal of foreign objects including all animal faeces, The displacement of Bark under areas of forced movement may reduce the impact attenuation properties. (BS EN 1177 Part 1: 2017 Sec 4.2.8.5.2)						
LITTER BINS x 2 (Outside Area)	UNKNOWN	M	Not permanently installed as permanent installation of furniture/bins is recommended to prevent unauthorised movement that may compromise equipment Free Spaces and create hazards to users.						
SEATS	UNKNOWN	M	Decay in seat outside area repair or replace.						
FENCE	UNKNOWN	M	Fence posts decay/loose in ground repair or replace.						
PEDESTRIAN GATES x 2	UNKNOWN	H MH M	One gate grounding post decay recommend replace. Slam post decay/loose in ground repair or replace Pinch hazard at gate springs recommend reposition.						
OPERATORS SIGNS	UNKNOWN	M	Satisfactory condition.						
 Wicksteed Leisure Ltd Digby St., Kettering Northants, NN16 8YJ Tel: 01536 517 028 www.wicksteed.co.uk				INDICATION OF RISK RATING ASSESSMENT MEDIUM HIGH & HIGH RISK - See Introductory Notes MEDIUM RISK - See Introductory Notes VERY LOW & LOW RISK - See Introductory Notes		INSPECTED BY: M-ALLBRIGHT DATE: 16/05/2018		PARTS SUB TOTAL BALANCE C / FORWARD PARTS TOTAL EXC. CARRIAGE & VAT. (E&O.E.) ESTIMATE TO FIT PARTS * Based on all works ordered TOTAL COST EXCLUDING VAT	
				£0.00				£766.30	
								£766.30	
								£360.00	
								£1,126.30	



J.W. LAZENBY
CARPENTRY, PAINTING AND DECORATING
SUPPLY AND FIT UPVC DOORS AND WINDOWS
EXTENSIONS AND GENERAL BUILDING

Props: J.W. Lazenby and J.M.R. Lazenby

Fairwarp Village Hall
Nursery Lane
Fairwarp

24th May 2018

Estimate for Repairs to Play Area Equipment on
Village Green, Fairwarp

Slide/Climbing Frame

Remove all decaying non-slip boarding including platform, all steps, and climbing board by slide.

Supply and replace the above as required removing all sharp edges.

Labour and Materials - £260-00

Wash down and sand all woodwork. Apply 1no. coat of LIGHT OAK water based stain to bring colour back and 2no. coats of clear gloss varnish.
Sand metal rails etc and apply 2no. coats of non toxic paint (YELLOW).

Labour and Materials - £120-00

Spring Horse

Remove from spring, take away and take apart to remove seat.

Make new seat, reassemble and repaint.

Re-fix to spring.

Labour and Materials - £90-00

Gate

Remove gate from post and wire mesh. Supply and fit new gate post 4" x 4" in concrete. Re-fix wire mesh and re-hang gate and closer to clear ground.

Labour and Materials - £65-00

Yours Faithfully

J.W. Lazenby

Tony Allen

From: customerservicemanager@eastsussexhighways.com
Sent: 22 May 2018 13:12
To: clerk@maresfieldparish.org.uk
Subject: Grass Cutting

Hello

I am writing to advise that the first urban grass cut in Maresfield parish is currently scheduled to commence on 24 July 2018, with Maresfield village being cut on 24 & 25 July, Fairwarp due to be cut on 26 July and Nutley being cut on 27 July.

If you have any enquiries regarding the grass cutting programme, please do not hesitate to contact me. Alternatively, you can find further information on our website, including an up-to-date schedule, by following this link - <http://www.eastsussexhighways.com/grass-cutting>

Kind regards

Liam Reilly | Customer Service Manager – Central Area Customer Contact Centre | East Sussex Highways
Tel: 0345 60 80 193 | Email: customer@eastsussexhighways.com | Website: www.eastsussexhighways.com
ref:_00D20pl4x._5000O1PbsVO:ref

Tony Allen

From: Helen Harvey <secretary@countrymans.co.uk>
Sent: 24 April 2018 15:00
To: nikki@countrymans.co.uk
Subject: Highways Grass Cutting 2018

Good Afternoon,

Just to let you know Countrymans have been cutting your verges since 2009
We were cutting them six times a year.
Which has now been reduced to 2 cuts a year.
We would like to offer our services for the remainder of four cuts a year.
Please let me know if we can help.
Look forward to hearing from you.

Thank you

Kind regards



Helen Harvey - Secretary

Countrymans

01435 817 300

Monday – Thursday 9am-5pm Friday 9am-2pm

ESCC Highways Depot, Burwash Road, Off A265 Heathfield, East Sussex. TN21 8RA



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