

**Minutes of the meeting of the Maresfield Parish NDP/CLP Steering Group
held on Thursday 4th May 2017 in the Parish Office, Nutley, at 7.30pm.**

Present: Cllr M Craddock (Chairman), Cllr Ms G Hallin, Cllr D Watson, Mr R Smith, Mr A Foskett, Mr F Taylor, Mrs M Turner, Clerk A Allen.

- A. Public session** – No members of the public were present.
1. **Apologies for absence** – None.
 2. **Declarations of interests** – None.
 3. **To approve the minutes of the meeting held on 30th March 2017** - It was resolved to adopt the minutes as a true record of the meeting.
 4. **Matters arising from these minutes not covered under this agenda** – None.
 5. **To discuss the current position regarding the Draft Plan:-**
 - I. **AECOM – Technical support to produce SEA & HRA** – Noted that, following discussions with WDC, AECOM has advised that an HRA is not likely to be required for the NDP, as it will not now allocate sites; if an HRA is subsequently required it will be drafted by WDC.
The draft AECOM SEA is in place, awaiting the finished draft NDP; this will also be subject to WDC’s requirements.
 - II. **WDC** – Covered at the last SG meeting and in I. above.
 - III. **Employment of a Planning Consultant** – The Clerk reported on consultants recommended by other Councils, three of which were chosen to approach and to be invited to meet with SG members, along with a recommendation to be obtained from AECOM and Lindsay Frost who delivered planning training last year.
Mr Taylor to approach Aiden Farrell for informal advice on the current NDP position and going forward.
 - IV. **Planning applications already received/approved** – Circulated schedule noted.
 - V. **Project Plan – Review, update and progression of Tasks** – The Draft NDP Project Plan tasks were reviewed in detail. The following points were noted:-
 - The fact that the top three NDP sites are to be developed must be reflected.
 - The level of detail required is not easy to gauge.
 - The NDP will not now recommend sites, as 48 out of the WDC Local Plan allocation of 50 homes have already been approved.
 - There is an overlap between some allocated tasks.
 - Social housing need does not currently seem to be a major issue as there are 11 local people on the WDC housing list, with at least 9 affordable homes expected from approved development.
 - Projections are needed for the Schools and Pre-Schools numbers of children over at least the next five years.
 - A WDC study of the Ashdown Forest/A22/impact of pollution is expected as part of its emerging Local Plan.
 - The timing of the hand-over of the draft NDP to the appointed consultant needs careful consideration.
 - A lot of WDC output from its emerging Local Plan will be an essential part of the Draft NDP, to ensure compliance between the two documents.**It was resolved** to hold a one-day NDP drafting exercise for Task Owners on Thursday 29th June, in the Parish Office.
 - VI. **Project funding – remaining budget** – Noted.
 6. **Date of next meeting** – To be advised.

There being no further business, the meeting closed at 20:48.