

**Minutes of the meeting of the Maresfield Parish NDP/CLP Steering Group
held on Monday 30th October 2017 in the Parish Office, Nutley, at 7.30pm.**

Present: Cllr M Craddock (Chairman), Cllr D Watson, Cllr Mrs L Reeves, Mr R Smith, Mr F Taylor, Mrs M Turner, Clerk A Allen.

- A. Public session** – No members of the public were present.
- 1. Apologies for absence** – Cllr Ms G Hallin.
 - 2. Declarations of interests** – None.
 - 3. To approve the minutes of the meeting held on 26th June 2017 - It was resolved** to adopt the minutes as a true record of the meeting.
 - 4. Matters arising from these minutes not covered under this agenda** – Re. Item 5.II, it was noted that nothing further had been heard from WDC regarding the planning application for a development of 25 homes off the Straight Half Mile; no doubt due to WDC's stated position regarding the awaited response from Natural England on WDC's plans for the protection of the Ashdown Forest.
The Chairman noted that the three NDP drafting days had been very successful.
 - 5. To discuss the current position regarding finalising the Draft Plan** – It was noted that Cllr Mrs Reeves and Cllr Ms Hallin were working on the formatting of the draft NDP. On a matter of clarification, it was noted that 'formatting' should entail no additional editing of the text agreed at the last drafting day. If possible, an updated draft of the NDP to be available in w/c 13th November 2017.
 - 6. Submission of Draft Plan to Planning Consultant for 'health check'** – The Chairman noted that it is hoped to get a final draft of the NDP to Richard Eastham by the end of November 2017.
 - 7. Submission of Draft Plan to AECOM for SEA assessment** – The Chairman noted that it is hoped to get a final draft of the NDP to AECOM by the end of November 2017.
 - 8. Six-week consultation on the draft plan, with effective advertisements that the consultation is underway (Regulation 14)** – Clerk to ascertain exactly what this part of the process entails; how the consultation is presented, circulated, advertised; what are the costs involved; what is the definition of 'effective advertisements'; is this something that AirS can help us with, i.e. sending out consultations and collecting responses?
 - 9. Gather in all the comments received from the public and the statutory consultees during those six weeks** – Is this something that AirS can help us with?
 - 10. Decide on which revisions to make, based on those comments received** – Discussed in general.
 - 11. Prepare a Consultation Statement and a Basic Conditions Statement** – Clerk to find out exactly what is required for the Basic Conditions Statement.

12. **Revised plan, the Consultation Statement and the Basic Conditions Statement submitted to WDC** – It is hoped that this part of the process can be completed by the end of December 2017.
13. **WDC runs a further six-week consultation on the submission plan (Regulation 16)** – Noted.
14. **Independent examination** – Noted.
15. **Move to referendum (if the plan is found to be in conformity with the regulations)** – Noted.
16. **Date of next meeting – Monday 20th November 2017.**

There being no further business, the meeting closed at 19:54.